

**KEY PENINSULA METROPOLITAN PARK DISTRICT
d.b.a. KEY PENINSULA METRO PARKS**

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**Board Meeting Minutes
Monday, May 14, 2007**

The public meeting was preceded by a 7:00PM study session. Scott Gallacher is writing the KPMPD Park System Plan based upon the Pierce County Park Plan. Commissioner Greg Anglemyer is helping to edit the text. Rick Sorrels re-tabulated the survey question regarding Land Acquisition because it had several options with the ultimate result of land acquisition/land banking. When this was done, the No. 1 priority was land acquisition of one sort or another. Also, when the question regarding Location of Park Expansions (Question #6) was re-assessed based upon this criterion, Land Acquisition moved to second place. Scott was instructed to e-mail the old KPPRD Draft Park System Plan to the commissioners because of the data in it.

The public meeting was called to order at 7:30PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by President Caril Ridley.

Commissioners Present: Caril Ridley, Ross Bischoff, Greg Anglemyer, Kip Clinton: also present for KPMPD was Scott Gallacher, Executive Park Director. Commissioner Elmer Anderson was excused on vacation.

Citizens Present: Rick Sorrels, Rodika Tollefson (KP News), Danna Webster, Chuck West (KP Fire District 16).

Approval of Agenda: The agenda was approved 4/0.

Citizen Comments:

Good of the Order: KPMPD wishes to thank Key Peninsula Fire District 16 for the donation of the GMC truck; Nick Robison for his work on two benches for the T-Ball field (in the Agrivision area) and two reader boards; the members of the Church of Jesus Christ of Latter Day Saints, Commissioner Greg Anglemyer, Bob Snider, Laura Armstrong, Marty Marcus and Ann Waldo for their participation in Parks Appreciation Day; Barbara Davenport for use of her tractor at Rocky Creek; Cascade Recreation for donating a bench at Rocky Creek Conservation Area; and Chuck West for loan of his riding lawn mower to mow Home Park until KPMPD can purchase one of an appropriate size. Commissioner Greg Anglemyer will design certificates of appreciation. President Caril Ridley instructed Scott to develop an area on KPMPD's web site for "Good of the Order" acknowledgements. Consensus was this was a valuable idea.

Special Presentations by Committees or Citizens: New Business

1. Presentation of Donated Pickup Truck to KPMPD by Key Peninsula Fire District #16:

Captain Chuck West presented KPMPD with a donated used red 1991 GMC 1500 4X4 pickup truck. Key Center Automotive donated its services and material (new brakes and tires) to ensure that the truck is in good working order. President Caril Ridley accepted the keys and title for KPMPD and all commissioners expressed their personal and district appreciation to the Fire District.

Special Presentations by Committees or Citizens: Old Business

1. DNR Trust Land Transfer Properties: Scott met with the DNR forester about a timber sale on the 360. They have found root-rot in some of the stands and plan to thin the affected areas to 25 to 50 trees per acre (current estimates are 125 to 150 per acre). The auction is anticipated to happen by January 2008. KPMPD will request that DNR's sale documents require the successful bidder to harvest the stand ASAP after bid award. Having the affected trees harvested before KPMPD assumes leasehold (depending upon the State Budget which had not been signed as of

May 14) benefits KPMPD because KPMPD will not have to hire a forester to evaluate forest health and hire a logging company to remove the timber (the value of which would have to be remitted to DNR anyway). Scott is working with DNR regarding the timber harvest. Scott will also request a "gravel" site plan map from DNR. The Key Center 480 acres are not listed in the 2007-2008 Trust Land Transfer document because the DNR 360/Horseshoe Lake property is back in negotiation as a 50 year lease, as is Maple Hollow. The Key Center 480 acres are still a future possibility.

2. Community Plan: The Pierce County Planning Board will be holding hearing in McColley Hall in the Key Center Lutheran Church at 7:00PM: Land Use Element was on May 9; Facilities and Services and Community Character Elements will be on May 16; Natural Environment and Economic Elements will be on May 23; Planning Commission discussion and final action (there will be no citizen comments at this meeting) will be on May 30. Scott will attend the May 16 meeting.

Staff Report (See Attached Report)

1. Home Park: Seven volunteers helped in cleanup and one brought a riding lawn mower to cut the grass. AHBL finished the corrections requested by PALS to the permit and Scott resubmitted them on May 4. Greg mentioned that the unauthorized "For Sale" camper was back at Home Park. Scott has spoken with the Sheriff about it; HP's parking area is not county right-of-way and therefore not under the Sheriff's jurisdiction. Scott will call the camper's owner and request its removal. Kip asked to have a policy about unauthorized vendors presented at the next regular meeting.

2. Volunteer Park: 41 volunteers helped at Parks Appreciation Day (17 adults and 24 children); they spread 15 yards of mulch and repaired the tops of 7 of the picnic tables salvaged several years ago from Penrose Park. Nick Robison got the Eagle Scouts to approve, as a project, installation of 2 benches in the T-Ball/Agrivision area and 2 reader boards alongside the concession building. Scott had the power to the irrigation meter turned back on and will be assessing the sprinkler heads for damage from the fall 2006 field vandalism.

3. Rocky Creek: Parks Appreciation Day volunteers cleaned garbage and renovated trails; Pierce Co. Asset Management is still working on a lease extension.

4. KP Little League: KPLL's opening day ceremony at VP was cancelled due to rain; some of the events were moved next door to the KP Middle School (breakfast and pictures) as previously scheduled. More than 50 volunteers participated in KPLL's volunteer day. KPLL would like to start adapting the Agrivision area for batting cage use and a T-Ball field.

5. Programs: The Pepsi Pitch-Hit-And-Run had 17 participants. Registration has begun for Summer Camps in Cheerleading, Basketball, Golf, Soccer and Mini-Hawks and Co-ed Softball.

6. Parks Appreciation Day on April 28: 119 volunteers contributed an estimated \$5300.00 in labor to the 5 KP sites (HP, VP, Rocky Creek, Purdy Sand Spit, KP Civic Center/tennis court); KPMPD costs were \$150.00 in advertising, \$125.00 in food and \$325.00 in shirts for the volunteers.

7. Meetings and Events: Scott attended the Pierce Co. Boating Commission meeting on April 11; met with the Civic Center; attended the WRPA Conference on April 18-19; met with DNR staff on April 27; met with the Trust For Public Lands on May 3 regarding the Taylor Bay property grant applications; and the Parks and Economic Development meeting (message: parks are an investment in the future). The WRPA sessions Scott attended were on: 15 Convenient Truths; How many parks and trails are enough; Size-alike networking for areas with populations less than 15,000; Skateparkology (TIE EVERYTHING DOWN); Recreation Immunity under state RCWs (some groups and organizations are trying to erode the recreational immunity

conferred to parks by the RCWs); and Measuring and communicating financial statistics. The Civic Center meeting was to co-ordinate the cleanup (Parks Appreciation Day) and refurbishment of their tennis courts; Scott is applying for a parks-only grant for the CC's tennis courts and asked the KPMPD Commissioners to think about donating \$1000.00 to the project.

Business Meeting

1. President's Report: President Caril Ridley stated that though she had planned to participate in Parks Appreciation Day, she could not attend because shortly before she fell through a roof, hurt her back and cracked a rib. She expects that because of mechanisms in the KP Community Plan, after its approval by Pierce County Commissioners, more parklands will be donated.

2. Minutes: It was moved, seconded and passed 4/0 to approve the minutes of April 9 and April 23, 2007.

3. Financial Report: The balance with Pierce Co. Budget and Finance is \$20,222.79 and with Venture Bank is \$14,137.15. April expenses were \$10,382.58 and \$5000.00 invested with Pierce Co. Budget and Finance for interest return. The Zoo/Trek deposit was \$10,053.48. It was moved seconded and passed 4/0 to accept the financial report.

4. Unfinished Business/Skate Park Update and Equipment Purchase: Scott is working with Pierce County Parks for a Scope of Work document. The value of the module quote is \$73,000.00 (a 15% savings with the state co-op) with installation and sale tax. The concrete pour is expected by the end of June with equipment installation on July 20 (after the KP Community Fair). Pierce County has budgeted \$100,000.00 toward the project with electrical/lighting and the concrete coming out of the remainder (\$100,000 less \$73,000=\$27,000). The budget is tight but KPMPD expects to be OK. An observation bench may be installed on the OUTSIDE of the fence around the skate park. It was moved, seconded and passed 4/0 to sign a contract for purchase and installation of concrete skate park equipment with North West Recreation of Washington.

5. Unfinished Business/Volunteer Park Public Works Property: The Commissioners are requested to bring marked-up project maps back so that Scott may submit a proposal to Pierce Co. Public Works.

6. Unfinished Business/Planning for Future Financial Needs of the District: There was discussion about whether a property tax levy committee should be formed regarding a public vote. Consensus was the point is moot until after the July 9, 2007, vote on Ross' postponed motion to levy a \$0.35 per \$1000.00 property tax for park capital improvements.

7. Unfinished Business/Conceptual Master Plan for DNR 360-Horseshoe Lake Propety: It was moved, seconded and passed 4/0 to approve the Conceptual Master Plan drawn by ABHL according to information developed from 2005-2006 public hearings held by KPMPD.

8. New Business/Key Peninsula Sport Center and Fairgrounds Name Change to Volunteer Park: Commissioner Greg Anglemyer moved to change the name of the Key Peninsula Sport Center and Fairgrounds back to Volunteer Park. Ross Bischoff seconded the motion and it passed 4/0.

9. New Business/Pierce County Conservation Futures Applications: Caril walked Doc Chapman's property and took photos. She said it was beautiful; it would be a shame to lose a nature reserve such as this to development. Kip is working on the application. Trust for Public Lands is working on the Taylor Bay application which would be part of the funding for the property purchase. It was moved, seconded and passed 4/0 to be the receiving agency under Pierce County Conservation Futures for the Taylor Bay property (35+ acres of uplands adjacent to the creek canyon north of Whitman Road Bridge with 1100 feet associated waterfront and an additional non-contiguous parcel on Taylor Bay itself). Danna Webster presented a letter from a property owner on Rocky Creek/Bay estuary (4.5 acres with 300 feet of low-bank waterfront and an old small house) requesting Conservation Futures consideration. The site was listed for

\$600,000.00 with a realtor last year. It was moved, seconded and passed 4/0 to be the receiving agency for Rocky Creek/Bay property. Danna planned to work on the CF application.

10. New Business/Trust for Public Lands Taylor Bay Property: It was moved, seconded and passed 4/0 to sign a letter of commitment with the Trust for Public Lands to be the receiving agency for the Taylor Bay property, to participate in the Salmon Enhancement Grant application, to be responsible for any property taxes which may be due because of current use assessment tax changes, to commit to applying for a matching Pierce County Conservation Futures Grant, and to manage the property to conserve forested maritime habitat and marine influenced wetlands. It was noted that KPMPD's counsel is of the opinion that there will be no property taxes due.

11. New Business/Driving Policy: It was moved, seconded and passed 4/0 to have the Executive Park Director pull driving abstracts and licenses pulled on ALL park staff for verification of driving records and that the new vehicle be used ONLY for park business purposes.

12. New Business/Vehicle Insurance: WGEP will be the insurance carrier. Liability will be no additional cost to the park district and comprehensive insurance would be and additional \$200.00 with a \$250.00 deductible. Consensus was to go for the Comprehensive Policy.

13. Commissioners Comments: Commissioner Elmer Anderson will be gone on vacation from April 16 through mid May. He also state that George Robison had a good suggestion in that KPMPD should have an accessory 501C3 nonprofit setup to accept donations for the benefit of KPMPD and its projects. President Caril Ridley said that should be a topic for the next regular meeting. Consensus was to explore 501C3 formation.

Meeting Adjourned: The regular public meeting of May 14, 2007, was adjourned at 9:40PM. The next May meeting will be on Tuesday, May 29, 2007, at 7:30pm in the Annex building at the Key Peninsula Sport Center and Fairground (Volunteer Park); the topic will be Park System Planning. The June meeting will be on Monday, June 11, 2007 at 7:30pm and may be preceded by a 6:30pm study session. KPMPD will be resuming meetings on the fourth Monday of each month to develop a Park System Plan. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Kip Clinton, Clerk KPMPD.

Disclaimer: KPMPD's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Clerk's attention and corrected at the time the Board addresses and approves the minutes. The Clerk wishes to apologize to the public and other Commissioners for any errors which may occur in the unofficial minutes; she cannot talk and take notes at the same time.